



SACHI A. HAMAI
Interim Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

September 29, 2015

To: Supervisor Michael D. Antonovich, Mayor
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe

From: Sachi A. Hamai
Interim Chief Executive Officer

Marcia Mayeda
Director of Animal Care and Control

Board of Supervisors
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First District

MARK RIDLEY-THOMAS
Second District

SHEILA KUEHL
Third District

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Fourth District

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REPORT BACK ON STAFFING FOR ANIMAL CARE AND CONTROL CARE CENTER (ITEM NO. 5-A, AGENDA OF JUNE 22, 2015)

On June 22, 2015, a motion by Supervisor Antonovich directed the Chief Executive Office (CEO) to work with the Department of Animal Care and Control (DACC) to identify funding during supplemental changes for the operational needs of any new or renovated facilities opening in the upcoming fiscal year.

Background

The Palmdale Animal Care Center is scheduled to be opened June of 2016. The new facility was built with the intention of alleviating the high number of impounds at the nearby Lancaster facility, and will serve the residents of the eastern portion of the Antelope Valley. In preparation for the grand opening, DACC and the CEO have taken various measures to ensure the operational needs of the animal care center are fully implemented by June 2016. In addition, DACC is working with the Department of Public Works on a Master Plan to address the renovation of some of their facilities, which includes establishing their space needs and operational requirements. The architectural programming phase of this Master Plan is scheduled to be completed by the end of November, 2015.

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Identified Funding

During the Recommended budget phase of Fiscal Year (FY) 2015-16, \$925,000 was set aside in the provisional funding unit for the start-up costs of the Palmdale facility. An additional \$700,000 is being recommended during Supplemental budget for the care center's furniture, fixtures, and equipment.

Additionally, the CEO is recommending a Volunteer Program Coordinator position for the Downey Animal Care Center to address the current need of additional volunteers and assist with recruitment. Lastly, if carryover funding is approved, a CCTV system will be installed at Downey, Agoura, and Castaic Animal Care Centers, as well as a Wi-Fi system at other various care centers.

The CEO will continue to work with the DACC in the coming months to develop a phased, multi-year staffing plan to address their current staffing needs at the care centers. The staffing plan will be finalized during the FY 2016-17 Recommended budget and submitted to the Board for consideration. Additional staff will be prioritized and recommended at those care centers which are identified with having the greatest need.

If you have any questions or require additional information, please contact Marcia Mayeda, Animal Care and Control, at (562) 728-4610 or Sheila Williams, Chief Executive Office, at (213) 974-1155.

SAH:JJ:MM
SW:CE:cc

c: Executive Office, Board of Supervisors
County Counsel
Public Works